



# Remote Learning Policy

<b>Staff Responsible:</b>	<b>Mrs A Sheridan</b>
<b>Date of Issue:</b>	September 2025
<b>Review Date:</b>	September 2026

## **Context**

This policy has been informed by the collation of data gathered from a remote learning/lockdown questionnaire distributed to parents. This policy may then have amendments made to reflect these findings.

## **Introduction**

If Ribbon Academy faces a period of short or long term closure (class/year group/school) staff will continue to provide education; supporting parents/carers and pupils using remote learning where possible.

The main electronic communications tool which will be used across the school will be Class Dojo and:

- Early Years – Class Dojo;
- Lower & School (Years 1 > 6); Microsoft Teams.

This mechanism will allow staff to keep in regular contact with their pupils and parents using an appropriate platform and one which is user friendly to all. During a period of remote learning, the normal day to day teaching and learning which normally takes place in a school environment will be carefully considered and this will form the content of the activities delivered into the home electronically or indeed by way of a class pack for those children unable to access online learning. The health and well-Being of our pupils and families will also be a focus with activities and communications designed to address these needs.

## **Challenges around Remote Learning**

- Ensuring internet access for all pupils
- Ensuring all pupils have access to an appropriate electronic device
- Measuring broadband and internet provision in all localities.
- Working parents
- Shared devices with other family members
- Childcare
- Parent confidence in home schooling
- Time
- Resources such as paper and stationery
- Teachers who have home circumstances which make it challenging to provide remote learning.

## **Managing Expectations**

It is in the best interests of our children to continue to provide structured support through remote learning. Due to a range of factors which will affect each household's capacity to carryout remote learning, there will be a degree of flexibility with regard to submission of work and/or feedback. It is important that parents/carers strive to achieve the targets set for their children and seek support from the school if required. Children and parents should consider the arrangements as set out in this document as highly recommended

## **Teachers will:**

- Share the teaching and learning activities with their class through the most appropriate platform for their Phase;
- Continue to plan the teaching content in line with the extensive planning that is already in place throughout the school;
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this;
- Keep in contact with children through the Class Dojo;

- Reply to messages, set work and give feedback on activities during the normal teaching hours 8.45am > 3.40pm on weekdays;
- Teachers will take part in weekly CPD sessions between 4.00pm > 4.45pm each Monday;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow;
- If unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on Class Dojo during this time will not be undertaken until the teacher is fit to work.

#### **Classroom Based Support Staff:**

- Support the learning of pupils they usually work with at Ribbon Academy;
- Support the class teacher they usually work with;
- Record story time sessions;
- Make weekly phone calls to pupils to check on their learning and well-being;
- Log any safeguarding concerns on CPOMS.

#### **Safeguarding Team will:**

- Contact identified families regularly to offer support and check on children's well-being;
- Liaise with outside agencies where appropriate;
- Take part in remote meetings where appropriate;
- Conduct home visits to families Ribbon Academy is unable to contact or who are causing concern;
- Monitor CPOMS on a daily basis and follow up any concerns promptly.

#### **Children will:**

- Be assured that health and wellbeing is a priority and therefore take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- Only send messages through their portfolio that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- Read daily, either independently or with an adult and where applicable engage with Myon/Accelerated Reader;
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative;
- Years 1 to 6 will continue to use their personal Mathletics resources;
- Pupils who have access to Lexia/Nessy will continue to use this resource online.

#### **Parents will:**

- Support their child's learning to the best of their ability;
- Encourage their child to access and engage in learning via the online learning platforms;
- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of Class Dojo or Microsoft Teams;
- Know they can continue to contact their class teacher as normal through Class Dojo or secure email;

- Check their child's completed work each day and encourage the progress that is being made;
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax

### ***Distance Learning Offer***

<b>Early Years &amp; Year 1</b> <i>Class Dojo</i>	<b>Year 2 &amp; Year 3</b> <i>Class Dojo or Microsoft Teams</i>	<b>Years 4, 5 &amp; 6</b> <i>Class Dojo or Microsoft Teams</i>
<p>Each day, parents will be provided with the following <u>activities</u>:</p> <ul style="list-style-type: none"> <li>• Reading;</li> <li>• Writing;</li> <li>• Phonics;</li> <li>• 'Story Time';</li> <li>• One 'other' subject.</li> </ul>	<p>Each day, parents will be provided with the following <u>lessons</u>:</p> <ul style="list-style-type: none"> <li>• Reading or Phonics;</li> <li>• Writing;</li> <li>• Maths;</li> <li>• One 'other' subject.</li> </ul> <p>Lessons will be presented in one of the following ways:</p> <ul style="list-style-type: none"> <li>• 'Live Lesson - on camera';</li> <li>• 'Live Lesson - typing';</li> <li>• Pre-recorded lesson.</li> </ul> <p>In addition to the lessons, parents will also be provided with the following activities (accessed through Class Dojo):</p> <ul style="list-style-type: none"> <li>• One Reading worksheet per day;</li> <li>• One Maths worksheet per day;</li> <li>• One Writing worksheet per day.</li> </ul>	<p>Each day, parents will be provided with the following <u>lessons</u>:</p> <ul style="list-style-type: none"> <li>• Reading;</li> <li>• Writing;</li> <li>• Maths;</li> <li>• One 'other' subject.</li> </ul> <p>Lessons will be presented in one of the following ways:</p> <ul style="list-style-type: none"> <li>• 'Live Lesson - on camera';</li> <li>• 'Live Lesson - typing';</li> <li>• Pre-recorded lesson.</li> </ul> <p>In addition to the lessons, parents will also be provided with the following activities (accessed through Class Dojo):</p> <ul style="list-style-type: none"> <li>• One Reading worksheet per day;</li> <li>• One Maths worksheet per day;</li> <li>• One Writing worksheet per day.</li> </ul>
<b>For those parents/carers without IT equipment at home a paper pack will be produced on fortnightly basis.</b>		

All children in Years 2 to 6 will be provided with their Microsoft Teams login. By the end of September, all children will have been shown how to access Microsoft Teams.

Access to Class Dojo and platforms for remote learning (Lexia, Mathletics, TT Rockstars, Spag.com and Myon/Accelerated Reader) are available 24 hours per day, 7 days a week to aid parents who may be working and balancing home schooling.

N.B. In compliance with Copyright Law and regulations governing the use of photocopiable materials parents must note that resources are for viewing online only on our secure class portals. They must not be printed, photocopied or distributed. The school will not take responsibility for any breach of Copyright Law.

